

## YOUR STUDENT HOUSING AID FOR FALL 2017

For students in Crous-run accomodations (on- or off-campus)





# You are a student You live in a Crous-run accommodation You may be eligible for student housing aid

### APPLY FOR HOUSING AID ONLINE ON OUR WEBSITE WWW.CAF.FR

You will need to open a French bank account in order to apply.

You will also need:

- Your housing agreement
- Your bank account information slip (Relevé d'identité bancaire: RIB)
- The amount of your financial resources in 2015

#### **IMPORTANT**

- Apply for housing aid as soon as you move in.
- Your housing aid entitlement begins the month after you move in. For example, if you move into your accommodations in September and submit your application right away, you will be entitled to housing aid beginning in October. Your first payment will then be made between November 5<sup>th</sup> and November 10<sup>th</sup>.



You move in

Your housing aid entitlement begins

Your October housing aid payment

- If you need to provide documentary evidence, the list of required documents will appear on the last page of your online application.
- Before you begin your online application, you can estimate the amount of your housing aid entitlement in the section "Les services en ligne: estimer vos droits" (Online services: estimate your entitlement).

If you are already receiving other Caf benefits, go to the "Mon compte" (my account") area to

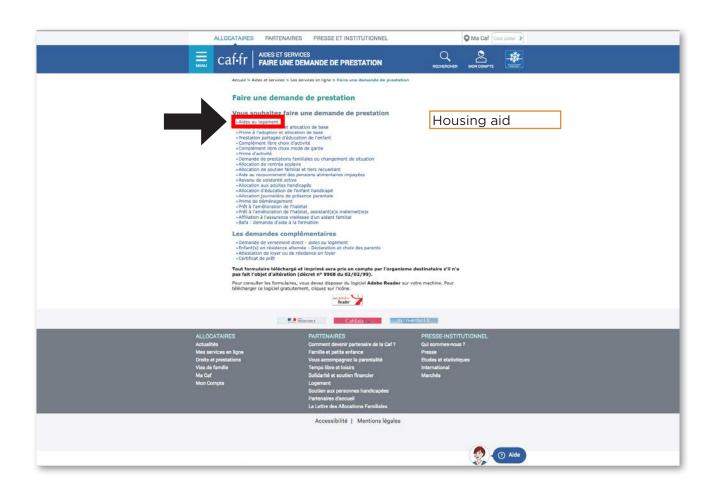
## APPLY ONLINE IN A FEW EASY CLICKS ON WWW.CAF.FR

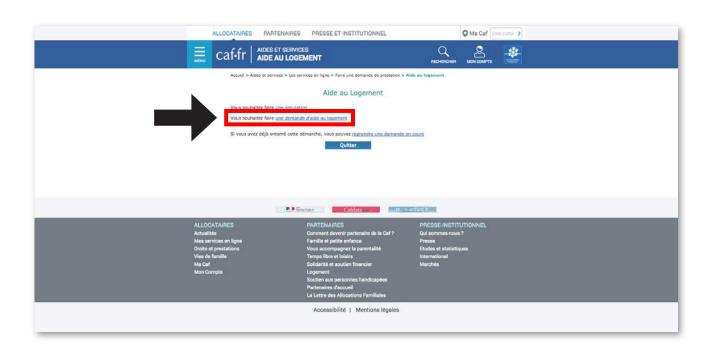
apply.

If you are not receiving any other benefits:





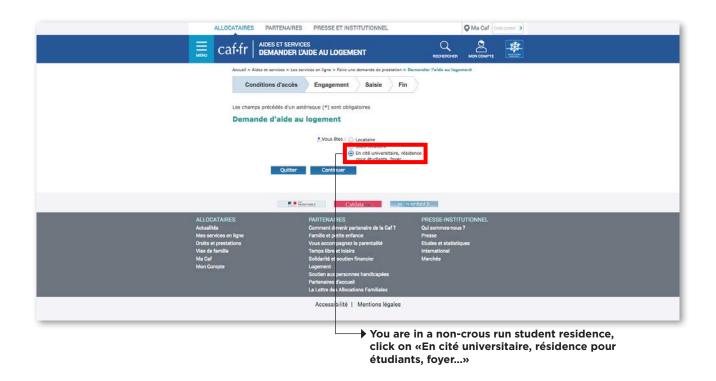




#### YOUR ONLINE APPLICATION STEP BY STEP

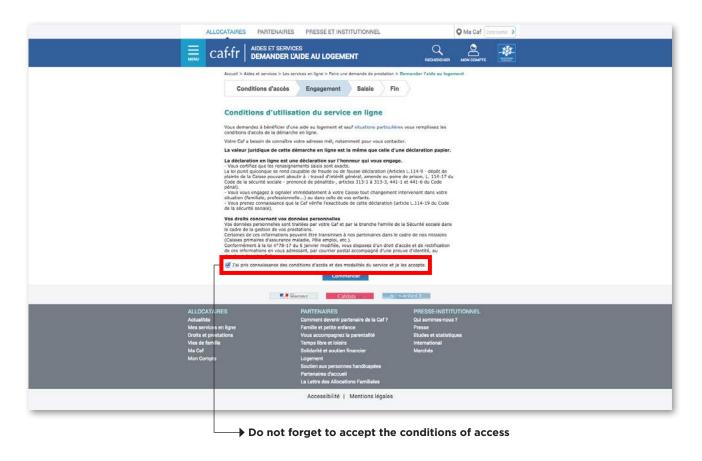
#### Step 1: Eligibility criteria ("Conditions d'accès")

Fill in the information about your accommodations



#### Step 2: Legal agreement ("Engagement")

Read this agreement carefully.



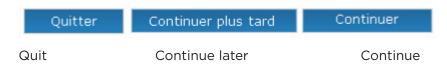
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#### **Step 3: Enter your information ("Saisie")**

- Fill in the information about your circumstances and your accommodations.
- Make sure to fill in your cell phone number so that you can get your password as soon as your application is complete.

TIP: You can save your application and go back to it later.

You will get an email with the number under which your application has been saved.



#### **Step 4: Finalize your application ("Fin")**

- Confirm the information you entered to submit your application.
- Submit any required documentary evidence.

Once your application has been registered:

• You will be assigned a benefits recipient number. It appears on the last screen ("Fin").

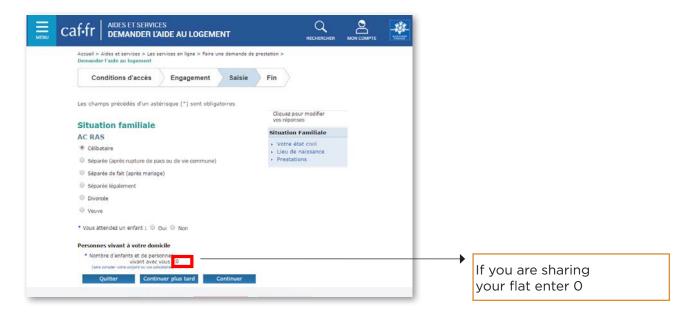
#### Keep it in a safe place.



You will need your beneficiary recipient number ("numéro allocataire") and your password to log into your "my Account" (Mon compte) area. We recommend that you save your application overview.

Family circumstances: if you are single

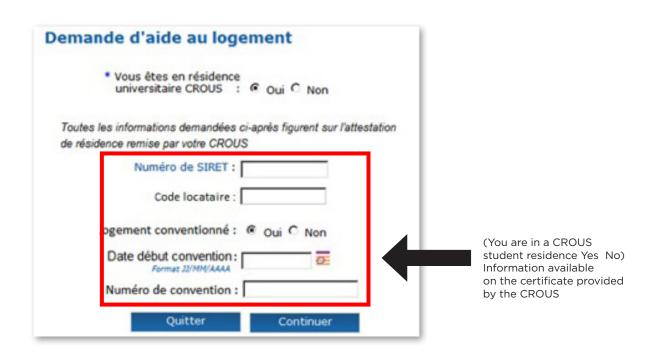
#### **HELPFUL HINTS**



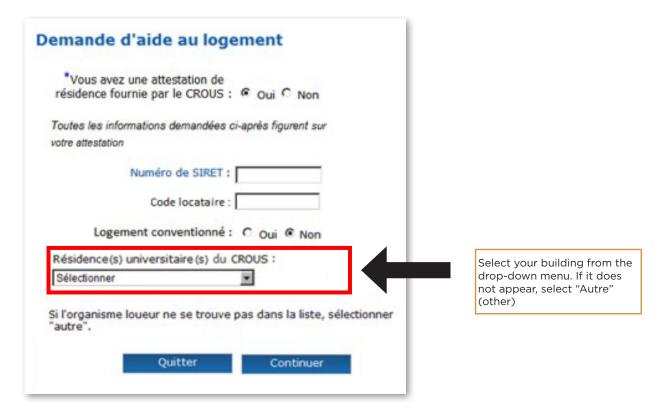
- Entering your address: you can enter apostrophes and accents.

  Only special characters cannot be entered. Specify your building and unit numbers.
- Entering your banking information: your BIC and IBAN numbers and the name of your bank ("domiciliation bancaire") are required.
- Entering your financial resources:
- > Report all of your income for the relevant year. If you have zero income, check the zero income box ("Aucun revenu").
- > Do not report any Erasmus scholarships or social grants, they are not considered as income.
- Entering information about the organization you are renting from:

If your accommodation is CROUS-approved ("conventionné")



> If your accommodation is not CROUS-approved ("conventionné")



#### REQUIRED DOCUMENTATION

You will need to submit the following documentation along with your application:

- The proof of address form filled out by your landlord, if this is requested at the end of your application
- If you are a foreign student, you will need to submit proof of identity plus a vital record (your national ID card or passport **and** your birth certificate);
- > If you are a citizen of another EU member State, you will need to submit proof of school enrolment and a photocopy of your European Health Insurance Card;
- > if you come from outside the European Union, you will need a copy of your valid residency permit ("titre de séjour").

#### POUR PLUS D'INFORMATIONS

For more information, check out caf.fr or our Facebook page "Caf-Logement Etudiants" or call 0 810 29 29 (Monday through Friday from 9 a.m. to 4:30 p.m. at a rate of 0.06 € per minute + the cost of the call.