

HOW TO ENROLL MY CHILD IN SCHOOL ?

In France, school has been made compulsory since 1882 for any French or international child who lives in France. The French public educational system is also secular and politically neutral. You can find two kinds of schools in France:

- ❁ Private schools, which all have their own particularities (international section, catholic education...) and eligibility conditions depend on each school. Moreover you always have to pay school fees. To finish, the school programs follow the one of the Ministry of National Education but for example can also include more English classes each week.
- ❁ Public schools, which can be found most. Terms of enrollment depend on the age of the child :

1) From first year of preschool (3 yo) to the end of the elementary school (10 yo) :

a. A registration file must be established and sent to the city hall of Orléans.

It must be made up of:



You can ask your child to be enrolled in another school than the one which corresponds to the geographical area of your home (exemption). This request is exceptionally justified by particular constraints. You are invited to pay attention to the following element : the exemption process applies after you send the registration file to the city hall. The steps to complete are specified in the registration file and **are compulsory**.

- i. The registration file of the corresponding school year
- ii. The « Diphteria-Pertussis-Tetanus » vaccination page of the child health record booklet
- iii. The copy of the divorce or separation verdict for divorced or separated people (or a letter signed by both parents if there is no verdict)
- iv. The recent residence certificate: copy of electricity, gas, phone bill, official residence certificate (file to fill in available at the city hall), typed rent receipt with stamp with the name of the owner, lease agreement, preliminary sale agreement, tax assessment). In case you move, the residence certificate must be the one of the accommodation the child will live in when he goes to school.
- v. The copy of the child's birth certificate with the names of the father and mother.

- b. The school which will welcome the child is supposed to be the closest one from the residence of the child, according to the school map made by the city hall (subject to availabilities). As soon as a school is assigned, the director of the school will arrange an appointment with the family in order to provide information about the classes and school life and will provide the documents which will finalize the registration.

2) From sixth grade (11 yo) to twelfth grade (17 yo) :

The registration of the child is made by CIO (Information and Orientation Center) :



C.I.O. of Orléans

55, rue Notre-Dame de
Recouvrance
BP 71960
45009 Orléans Cedex 01

Tél : +33(0)2.38.83.49.54

Opening hours :

9 am to 12 am
And 2 pm to 5 pm

- i. During the first meeting at CIO (without prior appointment), you have to provide a French residence certificate (less than 3 months old), the copy of your child's residence permit and passport, the copy of his birth certificate and its French certified translation and the copy of the grade reports of the last 2 years.
- ii. A few days or weeks later, the child is asked to take mathematics, English and French exams (in his mother tongue) → following the tests and depending on his level in French, CIO will consider the child can directly enter a French class with French pupils or decide that he first must enter a specialized class with other international pupils to improve his French. He will stay as long as necessary and will enter a French class later.

The Euraxess service center remains at your disposal to answer your questions and provide additional information regarding the process to follow.