

FRENCH INSTITUTE



Studies Handbook

Evening courses

2024 - 2025



★ ★ ★ formations
★ ★ ★ enseignants
★ ★ ★ accueil
★ ★ ★ locaux
★ ★ ★ gestion

20 mai 2021 - 19 mai 2025



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The word of welcome



All the team of the French Institute (IDF - Institut de français) is glad to welcome you at the University of Orleans. We hope that you will feel all right in your new French environment and also that you will progress quickly in assimilating our language. We are here to help you. The Institute is addressed to different public and has the following **main missions**:

- Help yourself to improve your knowledge of French language and culture thanks to general French courses,
- Help yourself to attend or to pass the university studies corresponding to your specialty and to your level of studies,
- Establish officially your French language level thanks to national exams (TCF, DELF /DALF).

You can rely on the teachers and on the administrative staff members who are working for you. But do not forget the golden rules for a good learning of the French language:

- **attending and taking part to the courses and to the other activities proposed.**
- **a regular, deep and personal investment in doing your homework.** You are the main actor of your success.

Finally, the IDF is an exchange place where many people came from all over the world to meet and help each other: everyone has got his/her place while respecting others. So, good work and enjoy your university semester!!

The French Institute (IDF)

The Institute of French Language (IDF) is a common department of the University of Orleans created in July 2007. Its mission is to participate and collaborate on the international policy of the Orleans University through several courses of French as a Foreign Language ("F.L.E") taught to a non-francophone or allophone foreigner public.

In 2008, the Institute has been accredited with the label "**Qualité Français Langue Etrangère**" (Quality of French as a Foreign Language) delivered by the Ministry of Higher Education and Research, the Ministry of Foreign Affairs and the Ministry of Culture and Communication.

The students benefit from the various University facilities, including the multimedia lab and the university libraries, which will facilitate their personal work, along with the sports facilities and university restaurants.

The French Institute allows students to live among French students and to participate to the campus associative and cultural life which will make your stay in the Orleans University really pleasant and convenient.

Evening courses calendar

1st semester (from September to December)

PLACEMENT TEST	To be done online before the course starts	COMPULSORY for all new students
BEGINNING OF THE COURSES	23 September 2024	
END OF THE COURSES	6 December 2024	
HOLIDAYS	Autumn holidays From 26 th October to 3rd November 2024	

2nd Semester (from January to April)

PLACEMENT TEST	To be done online before the course starts	COMPULSORY for all new students
BEGINNING OF THE COURSES	27 January 2025	
END OF THE COURSES	25 April 2025	
HOLIDAYS	Autumn holidays From 26 th October to 3rd November 2024	

General presentation

Evening classes are semester-long courses designed to teach the French language, and for more advanced levels, French grammar and university methodology. They are offered at 4 levels: beginner level, intermediate level, advanced level and superior level.

Each level lasts 10 weeks. Students can choose one or two courses per week. For the Advanced and Superior levels, it is possible to enroll in an additional option:

- Grammar
- French for University Purposes

2 semesters are proposed during the year:

- 1st semester from September to December
- 2nd semester from January to April

Before the start of the semester, each student takes a placement test to determine the level of the course in which he or she will be enrolled.

• Beginner level

General objectives

Beginner level courses are a first approach to French. The aim is to discover the basic linguistic tools and elementary language skills that will enable students to enter into very simple oral interactions in everyday life, to understand written information about everyday life and to be able to give some information about themselves and their daily lives.

Programme

	Total number of hours	Number of hours per week
Beginner level		
Oral French	15	1,5
Written French	15	1,5

• Intermediate level

General objectives

By following the intermediate level, students will learn to establish social contact in French, take part in simple conversations on familiar topics and talk about their tastes, activities, hobbies and experiences. They will become familiar with various types of informative writing, and will be able to briefly recount some of the events in their lives in writing.

Programme

	Total number of hours	Number of hours per week
Intermediate level		
Oral French	15	1,5
Written French	15	1,5

- **Advanced level**

General objectives

In the advanced level, students will begin to justify and defend an opinion (both written and oral), develop a simple argument and deal with unexpected situations.

As their vocabulary grows, they'll be able to locate information in everyday writing (letters, leaflets, official documents) and understand most discussions or audio documents on subjects close to their interests.

Programme

	Total number of hours	Number of hours per week
Advanced level		
Oral French	15	1,5
Written French	15	1,5

- **Superior level**

General objectives

The upper-level program aims to reinforce students' linguistic autonomy by giving them the tools to intervene with ease in most discussions, to write all kinds of documents (letters, reports, stories), and to monitor the grammatical and lexical accuracy of their French-language production themselves to avoid most errors. In addition to the linguistic requirements, students will learn to master “academic” skills such as presenting a well-structured talk, note-taking techniques and writing complex argumentative texts.

Programme

	Total number of hours	Number of hours per week
Superior level		
Oral French	15	1,5
Written French	15	1,5

- **Grammar course***

**only available to advanced and superior levels*

General objectives

Depending on students' requests, various grammar points will be studied and consolidated through exercises. The most frequent requests concern the following areas:

- The subjunctive mode (forms and use).
- Choice of past tenses and tense concordance (direct/indirect/free indirect discourse).
- Hypothetical “if” systems and conditional values
- Verbal constructions, the syntax of complementary personal pronouns (including “y” and “en”) and relative pronouns in prepositional use.
- -ant forms: verbal adjectives, gerunds, present participles and participial clauses
- Expressing logical relationships (cause, consequence, purpose, opposition, concession): prepositional and conjunctive structures.

Programme

	Total number of hours	Number of hours per week
Advanced/Superior level		
Grammar	15	1,5

- **French for University Purposes Course***

**only available to advanced and superior levels*

General objectives

The aim is to help students better understand university organization and the expectations of teachers in France, particularly from a methodological point of view. We'll be working on note-taking, public speaking, writing and presentation standards, drawing up a bibliography, and so on. Oral and written comprehension and production activities will be based on extracts from courses, academic writings and documents related to higher education in general.

Programme

	Total number of hours	Number of hours per week
Advanced/Superior level		
French for University Purposes	15	1,5

Assessment methods

Assessment of knowledge and skills

Assessment is based on continuous assessment (CC), i.e. regular evaluations throughout the semester. The final grade is calculated by averaging the results of the various continuous assessment tests.

If a student fails the semester, i.e. with a mark of less than 10/20, he or she may continue in the same level for the following semester.

Absences

If you are absent from a continuous assessment, you must inform your teacher and the administration. Any unjustified absence will result in a mark of 0..

How to obtain ECTS credits

ECTS credits are awarded on the basis of a grade of 10/20 or higher.

Examination fraud or attempted fraud

Any fraud or attempted fraud in a continuous assessment (use of unauthorized documents or materials, unauthorized communication during the test, plagiarism, etc.) may give rise to sanctions.

National French diplomas



The IDF is also an accredited center for the French language test and the national diploma of French language.

Name	Level	Public	Validity	Date
TCF	From A1 to C2	<ul style="list-style-type: none">- Students wishing to enroll themselves in Bachelor's or Master's degree in a French University.- Anyone who wishes to justify its French language level.	Test valid for 2 years	March 20th 2025
DELF	B2	<ul style="list-style-type: none">- All publics- Adults in university or professional situation	Unlimited duration	February 12th and 13th 2025
DELF	A2, B1 and B2	<ul style="list-style-type: none">- All publics- Adults in university or professional situation	Unlimited duration	From May 19 th to May, 26 th 2025
DALF	C1	<ul style="list-style-type: none">- All publics- Adults in university or professional situation	Unlimited duration	From May 19th to May 26th may 2025

Ccontacts

Direction : **Marie SKROVEC**

ADMINISTRATIVE STAFF

Administrative Manager : **Angélique DUVAL**

Course Manager : **Céline Jolivet**

French Institute reception (office 26-2) and evening classes: **Anne-Claire MAUNY**

OPENING HOURS :

From Monday to Friday :
8h30-12h30 / 13h30-17h

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